

# QUALITY MANIFESTO

TRUST • TRANSPARENCY • INTEGRITY • LEADERSHIP

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## WE PROMISE...

We are standardizing on proven ways to deliver quality software. Through this work we, as In Time Tec, value the following:



**Customer Centric Design** - we use design thinking to solve problems in customer centric ways.



**Security by Design** - security is baked into the software development lifecycle from initial architecture and design and continues through coding to testing and assessments.



**Domain Knowledge** - the team has sufficient domain knowledge for delivering working features that meet the partner's expectations and knowledge to create new opportunities.



**Continuous Integration/Continuous Deployment** - is a practice for automated builds, integration, tests, security analysis, and deployment.



**Automated Testing** - the test automation pyramid is used as a guideline for developing effective unit tests and components tests (such as API tests).



**Refactoring** - the team practices constant refactoring to prevent slow deterioration of software quality over time.



**Technical Documentation** - the team has sufficient documentation for sustained development, growing the team, and ensuring our partners are well informed on our deliverables.



**Non-functional requirements (NFRs)** - the team assesses and documents the appropriate non-functional requirements early on, creates a test plan for validating the NFRs, and delivers software that meets the NFRs. We care about NFRs and they will likely vary somewhat by project and should include performance, uptime, security, and usability.



**Code Review** - the team practices consistent incremental code reviews following SOLID principles to prevent defects, to educate each other on the code base and assess the code quality using analytical tools.



**Assured Delivery & Partner Engagement** - Metrics-driven delivery strategy with a focus on customer input and a constant feedback loop through regular meetings and direct communication.